

**Spokane Employees' Retirement System (SERS)
Board Meeting Minutes
July 29, 2015**

Mike Coster called the regular monthly meeting to order at 1:28 p.m. in the 5th Floor Conference Room at City Hall.

Present: Mike Coster, Mike Cavanaugh, Jim Tieken, Jon Snyder, Dean Kiefer, and Jerry McFarlane

Absent: Brian Brill

Staff: Phill Tencick, Christine Shisler, Donald Brown, and Tim Szambelan

Guests: Joe Cavanaugh, Bob Olson, Richard Czernik, Natalie Hilderbrand, and John Bjork

Minutes of the June 24, 2015 Meeting

Jon Snyder moved and Dean Kiefer seconded the motion to approve the minutes of the June 24, 2015 meeting as presented. The motion passed unanimously.

Jerry McFarlane arrived at 1:30 p.m.

Director's Report

SERS Vision

Mr. Tencick gave a presentation on his vision for SERS, the strategies that support the vision, and the goals that will achieve the vision. The proposed vision was to "Make the SERS retirement benefit more valuable to its key stakeholders." The strategies focused on the affordability of the plan, the education provided to stakeholders, risk management, and customer service. Discussion occurred regarding how to define the key stakeholders, the importance of education, and establishing the goals. The presentation will be revised and presented for further discussion at a future meeting.

Service Retirements

<i>Name</i>	<i>Age</i>	<i>Retirement Date</i>	<i>Years of Service</i>	<i>Option</i>
Nancy L. McLaughlin	57	07/01/2015	8.0	E
Patrick S. Sheeks	50	07/07/2015	17.6	ST
Mark A. Barnett	50	07/19/2015	7.6	ST
Darrell H. Alvis	62	07/31/2015	5.0	ST
Judith M. Burke	55	08/03/2015	23.3	ST
Pedro M. Capiral	61	08/06/2015	23.4	E
Laurie A. Churchill	61	08/06/2015	25.0	ST

Daryl J. Wing	58	08/08/2015	23.6	E
Shannon M. Hallam	50	09/12/2015	15.7	ST
Roger W. Flint	50	11/09/2015	18.1	E

Mike Cavanaugh moved and Jim Tieken seconded the motion to approve the service retirements as presented on the July Retirement Transaction Report. The motion passed unanimously.

Withdrawals for July 2015

<i>Name</i>	<i>Years of Service</i>	<i>Termination Date</i>
Sheryl L. McGrath	3.4	06/03/2015
Donald P. Bushnell	4.7	06/15/2015
Carolyn J. Williams	9.5	07/03/2015
Barbara D. Rice	7.7	07/08/2015
Gary C. Carrier	14.5	07/17/2015

Mike Cavanaugh moved and Jerry McFarlane seconded the motion to approve the requests for withdrawal as presented on the July Retirement Transaction Report. The motion passed unanimously.

Vesting

<i>Name</i>	<i>Department</i>	<i>Years of Service</i>
Sherilee M. Van Zandt	Parks & Recreation	6.2

Deaths

<i>Name</i>	<i>Date Retired</i>	<i>Age</i>	<i>Date of Death</i>	<i>Information</i>
Terry L. Montgomery	01/13/2012	63	07/09/2015	D Option Continues

Vesting and death information provided to the Board for review.

Expenditure Summary Report – June 2015

The Expenditure Summary Report was presented to the Board and discussed.

Jim Tieken moved and Jerry McFarlane seconded the motion to approve the June 2015 Expenditure Summary Report. The motion passed unanimously.

Schedule of Investments – June 2015

The monthly investment report was presented to the Board for review. The estimated market value of the SERS portfolio on June 30, 2015 was \$292.4 million with an estimated rate of return for June of -0.62%.

2016 Budget

The 2016 Budget was presented to the Board and discussed. The SERS Board is expected to vote on the budget at the August Board meeting.

Other Business

Mr. Tencick updated the Board on the status of the Investment Consultant RFP. The committee is currently reviewing and scoring the thirteen responses that were received. Mr. Tencick would like to have the list narrowed down to 3 – 4 to present to the Board by the October meeting. The goal is to have the consulting firm selected by year-end, when the current Investment Consultant contract expires.

The RFP for a Financial Auditor is expected to be sent out in August. The response is expected to be smaller than the Investment Consultant RFP and the final selection will be by year-end.

There being no other business, the meeting adjourned at 2:48 p.m.

/s/

Phillip Tencick, Retirement Director